

MERINO CONSOLIDATED SCHOOL

POLICY REGISTER

POLICY NAME	Date Ratified	Review 2022	Review 2023	Review 2024
Anaphylaxis Policy (Review Annually – Staff) Including: - Annual Risk Management Checklist ** - Facilitator notes for twice annual briefings - Individual Management Plan - Twice Yearly briefing (PPT)	12/10/21			
Annual Report	Annually in April			
Asbestos Management	14/01/22			
Asthma Policy (Review Annually – staff) Including: - Asthma Emergency Kit – first aid incident log - Asthma Care Plan	16/10/21			
Attendance	05/01/22			
Bike Riding to School	07/01/22			
Blood Spills	12/10/22			
Buildings & Grounds Policy	14/01/22			
Bullying Prevention	24/12/21			
Bus	05/01/22			
Camps	24/12/21			
Cash Handling Policy – Endorse Annually	10/01/22			
Child Protection Reporting Policy	23/01/22			
Child Safe Environments				
Child Safe Policy (Annual review [post AGM with new council] of Appendix 3 – Child Safe Risk Assessment Checklist 2018)	23/01/22			
Classroom teacher – job description (Review Annually – Staff)	14/01/22			
Code of Practice – Staff (Review Annually – Staff)	14/01/22			
Code of Conduct – Safeguarding Children (Review Annually – Staff)	14/01/22			
Code of Conduct	10/01/22			
Communications Procedures and Schedule	10/01/22			
Complaints and Concerns Policy	05/01/22			
Critical Incident Plan (Policy 2018)	05/01/22			
CSEF Camps, Sports and Excursions policy (Business Manager - endorse Annually)	10/01/22			
Curriculum Framework (Review Annually – Staff)	14/01/22			
Curriculum – English (Review Annually – Staff)	14/01/22			

Curriculum – Numeracy/Mathematics (Review Annually – Staff)	14/01/22			
Duty of Care	24/12/21			
Electrical Tagging and Testing	14/01/22			
Emergency Management Plan	Annually in October			
Enrolment Policy	14/01/22			
eSmart Policy	05/01/22			
Excursions (Day)	24/12/21			
First Aid Policy	24/12/21			
Health Care Needs Policy	12/12/21			
Homework	12/12/21			
ICT Policy	12/24/21			
Internet Banking Policy (Business Manager - endorse Annually)	23/01/22		23/03/20	
Investment Policy (Business Manager - endorse Annually)	10/12/21			
Mandatory Reporting	23/01/22			
Medication Management Policy Including: - Medication Administration Log - Medication Authority Form	05/01/22			
Occupational Health & Safety – There is no requirement for schools to develop a local policy – Department Health, Safety and Wellbeing Policy 19/1/2018				
Parent Payment Policy – Endorse Annually	08/12/21			
Privacy – central policy – all Victorian Government Schools must adopt this policy http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx .	This policy will be centrally reviewed and updated			
Private Vehicle	23/01/22			
Professional Learning Community (Review annually by staff)	23/01/22			
Reportable conduct Scheme	23/01/22			
Reporting	23/01/22			
Respect for School Staff	23/01/22			
Riding to School	01/01/21			
School Purchasing Card (Business Manager - endorse Annually)	23/01/22			
Security	23/01/22			
Standing Orders (Review Annually – School Council)	23/01/22		23/03/20	
Statement of Commitment to Child Safety (Review annually – Staff and School Council)	23/01/22			
Statement of Values & School Philosophy Policy 2018	23/01/22			
Student Engagement Policy (annual)	07/01/22			
Student Restraint & Seclusion Policy	07/01/22			
Sun Smart Policy	07/01/22			
Uniform & Dress Code	10/01/22			

Yard Duty and Supervision Policy	16/10/21			
Vision Statement reviewed with Strategic Plan	2018			
Visitors	10/01/22			
Volunteers	10/01/22			
Working with children Checks & Criminal Records Checks				